

STANDARD INCENTIVES APPLICATION FORM

January 1, 2020 through December 31, 2020

The ComEd® Energy Efficiency Program offers incentives to help facilities save money by improving the efficiency of their equipment. Receive standard incentives for common energy efficiency improvements.

How to get started

- Check project and equipment eligibility in the incentive worksheets available at ComEd.com/Worksheets
- Apply online* at ComEdportal.anbetrack.com/Standard or submit this standard application form for an incentive reservation**. The standard offering has two reservation tracks:

Express reservation* - Receive your reservation faster!

- Apply for incentives of less than \$10,000
- Project may be randomly selected for a technical review and/or a pre-installation on-site inspection

Traditional reservation

- Apply for incentives of \$10,000 or more
- Project may be randomly selected for a pre-installation on-site inspection
- Project eligibility will be verified through a technical review before we send your reservation letter

Wait until you receive a reservation letter before starting your project

- Your letter will provide an express or traditional reservation depending on the requested incentive value of your project, and allow you 90 days to complete your project
- **A reservation letter does not guarantee an incentive**; your project's final incentive is determined after submission and approval of your final application

Install equipment and resubmit the standard incentives application form

- Install equipment or perform project work before your incentive reservation expires
- Resubmit the standard incentives application form and required documentation within 60 days of project completion
- Reply promptly to any requests for clarification or additional documentation
- Receive your incentive payment after a technical review and application approval by the program team

Save time - [apply online](#)*. If you register for an account, you can track your project's progress. Questions? Call **855-433-2700** or email BusinessEE@ComEd.com

*Streetlights projects are not eligible for online application or express reservation

**A pre-application is not needed for DX tune-up measures (online application is not available)

STANDARD INCENTIVES APPLICATION FORM

APPLICANT INFORMATION

January 1, 2020 through December 31, 2020

Directions: Please save a copy of this form to your computer by selecting “File/Save As” before entering text and numbers. Then fill in your information electronically and select “Save.” Note that this form requires Adobe Reader® version 11.0 to function properly. Download the most recent version of Adobe Acrobat Reader DC® at <http://get.adobe.com/reader>.

CUSTOMER INFORMATION

CUSTOMER NAME

COMED ACCOUNT NUMBER (ONE APPLICATION PER ACCOUNT NUMBER)	NAME AS IT APPEARS ON YOUR ENERGY BILL		
CUSTOMER CONTACT NAME	TITLE		
CUSTOMER EMAIL ADDRESS	CUSTOMER PHONE NUMBER		
ADDRESS WHERE MEASURES INSTALLED	CITY	STATE	ZIP
MAILING ADDRESS, IF DIFFERENT THAN ABOVE	CITY	STATE	ZIP

Complete the Pre-Application* and Final Application checklist section below and submit all required documents.

PRE (EXPRESS)	PRE (TRADITIONAL)	FINAL (ALL)	Attach the following (Incomplete applications will not be processed)
			1. Completed application checklist (page 2)
			2. Completed applicant information and installer information pages (pages 3 & 4)
			3. Completed payment authorization and customer signature page (page 5)
			4. Applicable incentive worksheets
N/A			5. Scope of work (detailed description of project and proposed / installed equipment)
N/A			6. Specification sheets for all proposed / installed equipment
N/A	N/A		7. Dated and itemized invoices listing the type and quantity of installed equipment, including final invoices billed to customer

*Not applicable for DX tune-up measures

STANDARD INCENTIVES APPLICATION FORM

APPLICANT INFORMATION

January 1, 2020 through December 31, 2020

Pre-Application	Final Application
ESTIMATED PROJECT COST	TOTAL PROJECT COST
TOTAL INCENTIVE REQUESTED (TOTAL FROM INCENTIVE WORKSHEETS)	TOTAL INCENTIVE REQUESTED (TOTAL FROM INCENTIVE WORKSHEETS)
ESTIMATED COMPLETION DATE	ACTUAL COMPLETION DATE

Facility Type (check ONE):

College/University	Healthcare Clinic/Office	Manufacturing	Retail (Strip Mall)
Exterior	Hospital	Multi-family (Common)	Warehouse
Garage	Hotel/motel (Common)	Office	Miscellaneous
Garage (24/7)	Hotel/motel (Guest)	Restaurant	Miscellaneous (24/7)
Grocery/Convenience	K-12 school	Retail (Mall/Dept. Store)	

Public Sector Customers Only (check ONE):

Community College	K-12 School	Police	State
Federal	Library	Public University	Street Lights
Fire	Park District	Unit of Local Government (Municipal or County)	

ENERGY EFFICIENCY SERVICE PROVIDER / CONTRACTOR INFORMATION (Primary point of contact for your project)

CONTRACTING COMPANY

CONTRACTOR NAME	TITLE		
EMAIL	PHONE		
ADDRESS	CITY	STATE	ZIP

STANDARD INCENTIVES APPLICATION FORM INSTALLER INFORMATION

January 1, 2020 through December 31, 2020

Project Installation Information

Please complete and sign page

ComEd cannot issue certain incentives or rebates unless it is provided with: 1) certification that measures were self-installed by the ComEd customer, or 2) evidence that applicable measures were installed by an **installer certified** with the Illinois Commerce Commission.

Please complete the required information on this page and sign page 5.

I acknowledge that pursuant to Section 16-128B of the Illinois Public Utilities Act, ComEd cannot issue certain incentives or rebates unless it is provided with:

1. certification that measures were self-installed by the ComEd customer, or
2. evidence that applicable measures were installed by an **installer certified** with the Illinois Commerce Commission (icc.illinois.gov/authority/energy-efficiency-measures-installer).

As a ComEd customer, select how your project will be installed and complete the installer information below:

I will use my own staff to self-install my project.

I will use an Energy Efficiency Service Provider, contractor or subcontractor to install my project.

I will use an ICC Certified Energy Efficiency Service Provider, contractor or subcontractor to install my project where the incentive per measure is **\$300 or greater**.

INSTALLER INFORMATION (Please provide complete details for ALL installers involved in your project. Insert additional, if needed.)

INSTALLER COMPANY

CONTACT NAME

EMAIL

PHONE

MEASURES (e.g., LED fixtures, HVAC controls, etc.)

INSTALLER COMPANY

CONTACT NAME

EMAIL

PHONE

MEASURES (e.g., LED fixtures, HVAC controls, etc.)

STANDARD INCENTIVES APPLICATION FORM

CUSTOMER SIGNATURE

January 1, 2020 through December 31, 2020

Payment Preference

ComEd offers the option to assign your project's incentive payment to an eligible Energy Efficiency Service Provider. Please complete the Energy Efficiency Service Provider incentive payment authorization and submit it with your final application if you are interested in this option.

I am authorizing the incentive payment to the Energy Efficiency Service Provider named in the Energy Efficiency Service Provider section (page 3), and I understand that I will not be receiving the incentive payment from ComEd. I also understand that my release of the incentive payment to a Energy Efficiency Service Provider does not exempt me from the program requirements outlined in the measure specifications and terms and conditions.

If the contractor is not an Energy Efficiency Service Provider in good standing, the Energy Efficiency Program incentive payment will be sent to the ComEd customer.

Incentive payment should go to customer: Sign box B below

Incentive payment should go to Energy Efficiency Service Provider: Sign boxes A and B below

A. ComEd CUSTOMER AUTHORIZED SIGNATURE (TO AUTHORIZE INCENTIVE PAYMENT TO ENERGY EFFICIENCY SERVICE PROVIDER)

SIGNATURE	TITLE AND/OR RELATIONSHIP TO COMPANY
PRINTED NAME	DATE

Customer Signature

Required at Pre-Application and Final Application

I certify that the information provided in this application is true and correct. I have read and understand the program requirements and terms and conditions set forth in this application and agree to abide by these requirements. I verify by my signature hereto that I have authority to submit this application.

B. ComEd CUSTOMER AUTHORIZED SIGNATURE

SIGNATURE	TITLE AND/OR RELATIONSHIP TO COMPANY
PRINTED NAME	DATE

Applications must be submitted by ONE of the following methods:

- **Apply online** or submit this application with applicable **incentive worksheets** and required documents via email, fax or mail. Streetlights and DX tune-up measures are currently not eligible for online application.
- Email: **BusinessEE@ComEd.com**
(10MB file size limit; submit multiple emails if necessary)
- Fax: **630-480-3436**
- Mail: **The ComEd Energy Efficiency Program, 700 Commerce Drive, Suite 330, Oak Brook, IL 60523**

Questions? Call **855-433-2700** or email **BusinessEE@ComEd.com**

STANDARD INCENTIVES APPLICATION FORM TERMS AND CONDITIONS

January 1, 2020 through December 31, 2020

Commonwealth Edison Company (ComEd) is offering standard incentives under the ComEd Energy Efficiency Program to facilitate the implementation of cost-effective energy efficiency improvements for eligible non-residential customers (commercial, industrial, local governments, municipal corporations, public school districts, community college districts, public universities, state and federal facilities). Standard incentives are incentives for implementing many common energy efficiency improvements.

Program Effective Dates

Program incentives are offered until approved funds are exhausted or December 31 of each program year, whichever comes first. The effective program dates are January 1, 2020, through December 31, 2020.

Subsequent program year budgets and plans will be made available toward the end of the existing program year. At the current time, ComEd has a commitment to provide this program through December 31, 2020.

Program And Project Eligibility

The program offers incentives, technical services and whole-building solutions to help businesses use energy more efficiently. Program incentives are available to all non-residential customers (these terms do not apply to individual income eligible customers) within the ComEd service territory who pay into the Energy Efficiency Pricing Performance (Rider EEPP) and receive their electricity over ComEd wires, regardless of retail electric supplier. Funds are limited and subject to availability.

Under the Future Energy Jobs Act, customers who had an account with a load of 10MW or higher during the 12 months ending December, 2017, will not contribute to, nor participate in, the ComEd Energy Efficiency Program.

Project requirements under the program include the following:

- Projects must involve new equipment installed at an existing facility that results in a permanent reduction in electrical energy usage (kWh).
- Equipment must be installed and operational.
- Replaced equipment must be permanently removed. All removed materials, including lamps and ballasts containing polychlorinated biphenyls (PCBs), must be permanently taken out of service and disposed of in accordance with local codes and ordinances. Resale of replaced equipment is expressly forbidden.
- Any measures installed at a facility must be sustainable and provide 100 percent of the energy benefits as stated in the application for a period of five years or for the life of the product, whichever is less. If the customer ceases to be a delivery service customer of ComEd, or removes the equipment or system at any time during the five-year period or the life of the product - without having replaced the equipment or system with an equally or more energy-efficient equipment or system during that time - the customer may be required to return a prorated amount of incentive funds to ComEd.

Projects that are NOT eligible for an incentive include, but are not limited to, the following:

- Fuel switching (e.g., electric to gas or gas to electric) that does not result in a reduction of total BTUs of electricity and natural gas
- On-site electricity generation (except as part of a qualifying combined heat and power project)
- Projects involving gas-driven equipment in place of electric equipment (such as a chiller)
- Projects using energy savings devices that do not demonstrate measurable and verifiable energy and/or demand savings, including power conditioning (power factor correction, harmonic current reduction, transient voltage protection, lighting voltage regulation or other power-conditioning measures such as interruptible power supplies, rectifiers, etc.) or black box solutions (software, hardware, system or material in which the efficiency is not supported with ComEd accepted certified test results)
- Projects that involve peak-shifting (and not kWh savings)
- Renewables
- Projects that repair or replace existing equipment with like equipment
- Projects for the sole purpose of implementing demand response measures
- Projects receiving funding for the same equipment through any other Energy Efficiency Portfolio (EEP) programs offered by ComEd, Ameren, Nicor, Peoples, North Shore
- Used and/or refurbished equipment

STANDARD INCENTIVES APPLICATION FORM

TERMS AND CONDITIONS

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Incentive Payment Limits

For standard incentives, the total incentive paid cannot exceed 100 percent of the incremental measure cost or 75 percent of the total project cost, whichever is less. If additional incentives are provided to the project from other public sources (such as the State Energy Program (SEP) or Illinois Clean Energy Community Foundation (ICECF)), the combined ComEd and other public source incentives cannot exceed 100 percent of the total project cost. For standard incentives, contractor labor costs can be considered in the project cost. Internal customer labor costs cannot be included in the project cost. The definition of incremental measure cost depends on whether the measure being installed is considered to be a replacement or a retrofit. For replacement measures, the incremental measure cost is defined as the cost to purchase and install the energy efficient equipment minus the cost to purchase and install similar equipment that would meet federal and local energy standards but not qualify for an incentive under this program. For retrofit measures, the incremental measure cost is simply the cost to purchase and install the qualifying measures. Contractor labor costs can be considered in the project cost. Internal customer labor costs cannot be included in the project cost.

Application Review Process

A pre-application is required for all projects except DX tune-up measures. When applying for incentives of \$10,000 or more: funds are reserved after ComEd receives all required documentation and it is determined that the project meets program eligibility. A reservation letter is not a guarantee that the final application will be approved or a guarantee of an incentive payment.

ComEd will review final applications for eligibility and completeness. Project documentation, including dated invoices for the purchase and installation of the measures and product specification sheets, is required. To qualify for 2020 incentives, projects must be completed and a final application submitted by December 31, 2020. The location or customer name on the invoice must be consistent with the application information. The project invoice must provide sufficient detail to separate the project cost from the cost of other services, such as repairs and building code compliance. ComEd reserves the right to request additional supporting documentation as deemed necessary to ensure measure eligibility and verify that the expected energy savings will occur. I acknowledge and understand that it is necessary for ComEd to store, use and share the information contained in this application, as well as information collected in connection with this project. Therefore, I hereby authorize ComEd to collect, store and consider customer data for its internal and Program purposes and to share the customer data with third-party vendors/contractors who are doing work on ComEd's behalf.

Requested information could include equipment purchase dates, installation dates, proof that the equipment is operational, manufacturer specifications, warranty information and proof of customer co-payment.

Any customer who submits an incomplete application will be notified of deficiencies upon review of the application; the application will not be processed until all information is received. Customers are encouraged to call the program hotline at 855-433-2700 if they have any questions about documentation requirements.

ComEd may need to conduct inspections both before and after standard project implementations to verify equipment and operation conditions. The applicant is required to submit a pre-application while the existing equipment is still in operation to allow ComEd the opportunity to verify the existing equipment.

Inspections

ComEd reserves the right to inspect all standard projects to verify compliance with program rules and the accuracy of project documentation. This may include pre-installation and/or post-installation inspections, detailed lighting layout descriptions, metering, data collection, interviews and utility bill data analyses. Upon reasonable notice by ComEd, the customer must allow access to project documents and the facility where the measures were installed for a period of five years after receipt of an incentive payment by ComEd.

Tax Liability

Incentives may be taxable under federal and state tax codes and, if more than \$600, will be reported to the IRS unless the customer provides acceptable proof that it is exempt from payment of such applicable taxes. In any event, ComEd is not responsible for any taxes that may be imposed on your business as a result of your receipt of a standard incentive, or for providing legal or accounting advice regarding such. Customer should consult with its tax accountant or advisor regarding potential tax liability.

Disputes/Governing Law

This application shall be exclusively governed by and interpreted in accordance with the laws of the State of Illinois.

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Any litigation between the parties shall be prosecuted only in the state or federal courts located in Cook County, Illinois.

Toxic Materials

Neither ComEd, nor its consultants, contractors and/or subcontractors, shall have any responsibility for the discovery, presence, handling, removal, disposal of, or exposure to hazardous materials of any kind in connection with customer's facility, including without limitation, asbestos, asbestos products, PCBs or any other toxic substances.

Limitations Of Liability

The customer shall independently evaluate any advice or information offered by ComEd related to estimates of electricity savings or program costs and is solely responsible for the selection and implementation of Energy Conservation Measures (ECMs).

IN NO EVENT WILL COMED, ITS CONSULTANTS, CONTRACTORS AND/OR SUBCONTRACTORS, BE LIABLE FOR THE CUSTOMER'S FAILURE TO ACHIEVE A SPECIFIED AMOUNT OF ENERGY SAVINGS, THE OPERATION OF CUSTOMER'S FACILITIES, OR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND IN CONNECTION WITH THIS AGREEMENT OR THE IMPLEMENTATION OF ECMs AT CUSTOMER'S FACILITIES. IN NO EVENT WILL COMED BE LIABLE TO YOU FOR ANY LOST PROFITS, LOST SAVINGS OR INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES, ARISING OUT OF YOUR PARTICIPATION IN THIS PROGRAM. THE STATE OF ILLINOIS EXEMPTS ITSELF FROM ANY CLAIMS, DEMAND, AND ACTIONS BASED UPON OR ARISING OUT OF ANY SERVICES PERFORMED FOR THE PROGRAM.

Each party hereby agrees to defend, indemnify and hold harmless the other party, its consultants, contractors and subcontractors, and their respective officers, employees, agents, assigns, and successors-in-interest ("Indemnified Parties") from and against any third party claims, damages, losses, liability, costs (including attorney's fees and expenses) for bodily injury to any person (including death resulting therefrom) and property damage arising out of or in connection with the program, except to the extent such claims, damages, losses, liability and costs are caused by the other party.

Disclaimer

ComEd, in its sole discretion, may change any of the terms and/or conditions of this program upon thirty (30) days' written notice to customer and/or Energy Efficiency Service Provider.

ComEd does not guarantee that certain energy savings will be achieved and does not make any warranties associated with the measures eligible for incentives under this program. ComEd has no obligations regarding, and does not endorse or guarantee, any claims, promises, representations, or work made or performed, or equipment furnished or installed by any contractors, subcontractors, or vendors that sell or install energy efficiency measures.

The customer shall be entitled to the energy cost savings realized by the customer that result from the installation of ECMs at the customer's site. In consideration of the services provided by ComEd as part of this program, the customer agrees that ComEd is entitled to 100% of the rights and benefits associated with the measures, including without limitation PJM products and all other attributes, credits or products associated therewith under any regional initiative or federal, state or local law, program or regulation, and customer waives, and agrees not to seek, any right to the same.